

SUNNINGHILL & ASCOT PARISH COUNCIL
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Minutes of a meeting of Sunninghill & Ascot Parish Council held at the Ascot Day Centre, Bagshot Road, Sunninghill, Ascot on Tuesday, 17 May 2011 at 7pm.

Members Present: Councillors J Yong (Vice-Chairman), P Deason, R Ellison, Mrs B Hilton, D Hilton, S Jones, C Lester, A Nehra, B Story.

In attendance: Elizabeth Yates, Clerk to the Council

4128 APPOINTMENT OF CHAIRMAN OF THE COUNCIL

The Clerk asked Councillor J Yong, as the existing Vice-Chairman, to take this item in the absence of the retiring Chairman. Councillor Yong asked for nominations for the position of Chairman. Councillor B Hilton nominated Councillor Yong. Councillor R Ellison seconded this nomination and it was agreed unanimously that Councillor Yong be appointed as Chairman of the Parish Council for the Council year. He declared his acceptance of office.

4129 APPOINTMENT OF COMMITTEE(S) CHAIRMAN & VICE- CHAIRMAN

The Chairman asked for nominations for the position of Chairman of the Parish Council's committees. He nominated Councillor B Hilton as the Chairman of the Planning Committee. Councillor P Deason seconded this nomination and it was agreed unanimously that Councillor B Hilton be appointed as Chairman of the Planning Committee for the Council year. The Chairman then asked for nominations for the position of Chairman of the Leisure and Cultural Committee. Councillor B Hilton nominated Councillor R Ellison. Councillor B Storey seconded this nomination and it was agreed unanimously that Councillor R Ellison be appointed as Chairman of the Leisure and Cultural Committee for the Council year.

Councillor Yong then explained to the meeting that the Chairman of the Council becomes the Chairman of the Finance and Personnel Committee.

It was further agreed that the Vice-Chairman of these committees be appointed by the committees at their next meeting.

The Chairman then asked for nominations for the position of Vice-Chairman of the Council. Councillor B Storey nominated Councillor B Hilton. Councillor R Ellison seconded this nomination and it was agreed unanimously that Councillor B Hilton be appointed as Vice-Chairman of the Parish Council for the Council year.

The committee Chairman and Vice-Chairman of the Council declared their acceptance of office.

4130 DECLARATIONS OF INTEREST

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. Councillor Ellison declared that the Council had traded with Councillor Ellison's business, Chapmans the Ironmongers, in Sunninghill, for sundry emergency groundsman's supplies with an account that was opened with the establishment before Councillor Ellison was appointed as a Councillor. Councillor A Nehra also declared that he ran a property consultancy and business service centre within the Parish.

4131 MINUTES

The Minutes of the Council Meeting, held on 29 March 2011 were approved as a correct record and signed as such by the Chairman.

4132 APPOINTMENT OF COMMITTEE MEMBERS

The Chairman asked the Councillors to state on which committees they wished to serve. It was agreed that Councillors B Hilton, P Deason, R Ellison, D Hilton, S Jones, C Lester, B Story and J Yong serve on the Planning Committee. It was further agreed that Councillors R Ellison, P Deason, B Hilton, S Jones, C Lester, A Nehra and J Yong serve on the Leisure and Cultural Committee. The Chairman went on to explain that he and the two Committee Chairman form the Finance and Personnel Committee.

4133 CO-OPTION OF MEMBERS

The Chairman informed the meeting that following the Parish Council elections held on 5 May 2011, there were four vacancies for the Ascot and Cheapside Ward and three for the South Ascot and Sunninghill ward. After full discussion it was agreed that these vacancies be filled by co-option in accordance with the Parish Council Standing Orders. The Clerk was asked to advertise the vacancies with immediate effect on the Parish Council notice boards and applicants were to be invited to submit a short CV to the Clerk within 14 days of the advert. An extraordinary co-option meeting of the Council would then be held on Tuesday 7 June, within 35 days of the election, at the Chandler Day Centre. All applicants would be invited to this meeting and informed of the process. The Clerk was asked to circulate any CVs received in advance of this meeting to Parish Councillors for their consideration. The Chairman suggested that he and the Clerk meet before the meeting to consider the running order and procedures.

4134 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

No appointments had been asked for and so none were made. However, the Chairman asked the Clerk to compile a list of previous appointments for consideration at a future Council meeting.

4135 APPROVAL OF STANDING ORDERS AND FINANCIAL REGULATIONS FOR THE YEAR 2011/2012

The draft Standing Orders and Financial Regulations were approved, with particular consideration given to the payment by other method than cheque.

4136 APPROVAL OF MEETINGS SCHEDULE

The schedule of meetings for 2011/ 2012 was approved.

4137 FORMAL ANNOUNCEMENTS

No formal announcements were made.

4138 PUBLIC ADJOURNMENT

The meeting was not adjourned for a maximum of 15 minutes to allow Members of the Public to address the Council about matters of local concern as no members of the public were present.

4139 PRESENTATION OF COMMITTEE MINUTES

The Planning Committee Minutes of 19 April and 10 May were presented by Councillor B Hilton

The Leisure & Cultural Committee Minutes of 26 April were presented by Councillor J Yong

The Victorian Street Fayre Committee Minutes of 6 April and 11 May were presented by Councillor B Hilton

4140 FINANCE:

a) Financial Statements for the Year ended 31 March 2011.

It was resolved that the Financial Statements be approved and that they be signed by the Chairman and the Clerk, subject to an explanatory note being included regarding the income and expenditure values for the Victorian Street Fayre.

Councillor P Deason enquired as to the depreciation of assets. The Clerk stated that she would follow both these matters up with the accountant. The Clerk was also asked to investigate the current status regarding the lease at Allens Field.

b) Financial Reports

The financial reports for Month 12 (March 2011) and Month 1 (April 2011) were approved.

4141 AUTHORISATION OF THE PARISH COUNCIL SEAL

The name, 'Sunninghill and Ascot Parish Council', and use of a Parish Council seal were approved and the Clerk instructed to purchase such a seal in red.

4142 ITEMS RAISED AND ACTIONED

The Clerk and Councillor R Ellison reported that the hanging baskets had been ordered in line with the agreed budget, with the exception of a contribution toward the baskets on Sunninghill High Street shops.

4143 ANY OTHER BUSINESS

Councillor P Deason informed the meeting as to the current progress regarding the Sunninghill Street Parking review. 45 responses had been received and collated and that the results of this were with the Borough.

Councillor A Nehra informed the meeting that a review of parking in Silwood Road had also been concluded.

There being no further business, the meeting closed at 8.10pm.

Councillor J Yong, Chairman