

**SUNNINGHILL & ASCOT PARISH COUNCIL**

**The Courtyard (Ascot Racecourse)**

**High Street**

**ASCOT**

**Berkshire SL5 7JF**

**Tel: 01344 630141 Fax: 01344 630139 email:sunninghill.ascot.parish.council@rbwm.gov.uk**

**Minutes of a meeting of Sunninghill & Ascot Parish Council held at the Ascot Day Centre, Bagshot Road, Sunninghill, Ascot on Tuesday 25 October 2011 at 7pm.**

Members Present: Councillors J Yong (Chairman), B Hilton (Vice-Chairman), P Deason, R Ellison, D Hilton, S Humphrey, S Jones, A Nehra, L Roberts, A Sharpe, B Story, D Whittall

In attendance: Elizabeth Yates, Clerk to the Council

**4299 TO NOTE APOLOGIES FOR ABSENCE**

Councillors Margaret Duffield, Christine Lester and Michelle Turton.

**4300 DECLARATIONS OF INTEREST**

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.

**4301 MINUTES**

The Minutes of the Council Meeting, held on 13 September, were approved as a correct record and signed as such.

**4302 FORMAL ANNOUNCEMENTS**

No formal announcements were made.

**4303 PUBLIC ADJOURNMENT**

The meeting was not adjourned for a maximum of 15 minutes to allow Members of the Public, if present, to address the Council about matters of local concern as no members of the public were present

**4304 PRESENTATION OF COMMITTEE MINUTES**

The Planning Committee minutes of 27 September and 18 October were presented by Councillor Barbara Hilton. Councillor Allison Sharpe asked Councillor Barbara Hilton if there were any significant matters arising. Councillor Hilton informed the meeting that the appeal at the Hurstliegh site had been dismissed and that there was a restriction on development as a consequence, until an alternative SANG could be identified. Councillor David Hilton added that Crown Estate land could not be used as such an alternative and that a meeting was being held in Sunningdale Village Hall on 27 October regarding the use of Allen's Field as an alternative SANG.

The Leisure Committee minutes of 4 October were presented by Councillor Robert Ellison who informed the meeting that the slide on the multi-unit within the playground at Victory Field had been burnt and was to be replaced under the Parish Council's insurance policy. The Clerk had also asked the Borough if insurance could cover the costs of the vandalism to the public conveniences in Sunninghill High Street.

The Victorian Street Fayre Committee minutes of 14 September, 28 September and 10 October were presented by Councillor Barbara Hilton who asked each Member present to allocate themselves a time slot to help out on the day of the Fayre.

The Marketing Sub-Committee minutes of 4 October were presented by Councillor Spike Humphrey.

**4305 FINANCE REPORT FOR AUGUST AND SEPTEMBER 2011**

The reports on the accounts for Month 5 and 6 were considered. Councillor Barbara Story asked that the figure stated for surplus of income over expenditure for Month 6 be amended and the short fall in expenditure for South Ascot Recreation Ground 'grounds maintenance' was noted.

The Clerk informed the meeting that the Interim Internal Audit had been carried out and that the outcome would be considered by the next Finance and Personnel Committee.

**4306 THE BUDGET FOR 2012/13**

Recommendations from the Leisure Committee for inclusion within next year's budget were considered. It was agreed that a number of projects be put forward into next year's budget as part of a 'rolling capital' programme. These projects included the installation of a 'teen shelter' at South Ascot, an extension of the skate board area at Victory Field, remedial repairs to the access road and bollards at Victory Field, and the refurbishment of the public conveniences in Sunninghill High Street. The Clerk was asked to obtain more detailed estimates for budget setting purposes.

The possible development of additional allotments was also discussed, as was the need to re-instate the footpath leading onto Cheapside Play Park and an extension to the path at Blythewood, to connect the main path to the play area.

The Chairman of the Council, the Chairman of the Leisure Committee and the Clerk were asked to consider these projects further, pending a site visit arranged for 7 November.

Furthermore, the Clerk was asked to look into the possibility of Section 106 funding for the above projects and to seek funding from external grants for one other project recommended by the Leisure Committee, which was the installation of inclusive play equipment throughout the Parish sites

The Chairman informed the meeting that the Borough Councillors within the Parish had agreed to use monies allocated to them for Parish projects to replace the benches within the play area at Victory Field. The exact benches were to be agreed at the next Leisure Committee, to be held on 22 November.

#### **4307 NOTICEBOARD AND SIGNAGE**

The suggestions for the enhancement of the Parish notice boards and signs were approved. The Marketing Sub-Committee was tasked with designing a new Parish Council logo for to be included on the signs, for approval by full Council. The need to re-consider the location of the Council's existing signs was also discussed and the Clerk asked to contact the Ascot Authority regarding re-locating the notice board by the Parish office.

The Clerk informed the meeting that the specification had been agreed regarding the joint purchase with Winkfield Council of a replacement notice board in Woodside.

#### **4308 GROUNDSMANS EQUIPMENT**

The purchases of a leaf collection system and drag mat were considered, as recommended by the Leisure Committee. It was agreed that a drag mat and the John Deere '3 bagger' leaf collection system be purchased within this financial year through the use of the under spend in other budget areas. The drag mat was estimated at £120 and the leaf collection system at £1 400 and the Clerk was asked to obtain 'best value' before purchase.

#### **4309 THE DIAMOND JUBILEE**

Suggestions from the Leisure Committee for the celebration of the Diamond Jubilee were discussed. The Chairman informed the meeting of the planned events for Charters School and Sunningdale Parish Council. It was agreed that Councillor Robert Ellison would contact the Ascot Locomotive Society for the possible hire of their track as the location for a Parish Party. The Chairman also suggested the idea of a 'citizenship' award and the refurbishment of the public conveniences as being Parish Jubilee Projects. Further suggestions, such as a Jubilee Clock for Sunninghill and the accumulation of historic photographs for display were given.

#### **4310 ITEMS RAISED AND ACTIONED**

The Clerk reported on matters raised with RBWM which included the possibility of identifying a Diamond Jubilee project in conjunction with Ascot Rotary Club and the Borough. Councillor Ellison suggested that a tree be planted in every school within the Parish and the Clerk was asked to pursue this with the Rotary Club and Borough.

The Clerk also informed the meeting of a site visit with the Borough's Park Ranger and Members of the Leisure Committee to Blythewood in September. Following the Park Ranger's recommendation, it was agreed that a bat and owl box be purchased along with native shrubs, to enhance the site; that would continue to be maintained as a remnant wetland wood. The Parish Council had also been given 500 spring bulbs to plant within the Parish recreation grounds.

Councillor Peter Deason and the Clerk reported on the completion of the parking improvements in Queens Road Car Park and that work was scheduled for Bowden Road Car Park.

Councillor Barbara Story reported back on the Parish Conference held on 18 October. She informed the meeting of a presentation from Peter Hitchen, from the Borough, regarding Neighbourhood Planning, and two forthcoming meetings on Devolution and the Big Society. The Clerk was asked to chase the Borough for the information requested following the Council Meeting of 2 August and to find out the details of the proposed meetings. The Chairman informed the meeting that Peter Hitchen had been invited to the next Council meeting. The approval of the use of vehicles using 'red diesel' during adverse weather conditions to assist the community had also been approved by the Borough and discussed at the Parish Conference.

Councillor David Hilton informed the meeting that he had been sent an updated list of roads designated as 'alcohol free' within the Parish which he would circulate to Members.

Councillor Spike Humphrey asked Councillor Barbara Hilton as to the outcome of the Neighbour Plan Launch Event. She informed the meeting of two 'focus group' meetings and that the analysis of the feedback forms was being carried out. The Marketing Sub-Committee was tasked with looking at ways of increasing the profile of the Local Plan within the Parish.

#### **4311 OTHER BUSINESS**

Councillor David Hilton led a discussion regarding the involvement of the Parish Council in the 'Save Heatherwood Hospital' campaign. After lengthy debate it was agreed that the Parish Council would support Councillor Hilton's motion that the Parish

Council take the lead in the campaign for Heatherwood, on a non-political basis. He agreed to draft a statement to this effect for inclusion within the Parish Council's web site and related publications.

Councillor Ellison invited the Parish Councillors to a fundraising meal for the Christmas Lights in Sunninghill on 3 November.

Councillor Allison Sharpe asked if any Members were planning to attend the meeting at Lynwood Care Home on 26 October. Some were planning to attend.

There being no further business, the Chairman closed the meeting at 9.15pm.

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Councillor Jeffery Yong, Chairman