

**SUNNINGHILL & ASCOT PARISH COUNCIL**  
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Minutes of a meeting of the Leisure & Cultural Committee held at the Chandler Day Centre, Bagshot Road, Sunninghill on Tuesday 4 October 2011, commencing at 7.00pm.

Members Present: Councillors R Ellison (Chairman), A Sharpe (Vice-Chairman), S Humphrey, A Nehra, L Roberts, M Turton, J Yong.

In attendance: Elizabeth Yates, Clerk to the Council

**4282 TO NOTE APOLOGIES FOR ABSENCE**

Councillors Peter Deason, Barbara Hilton, Shirley Jones and Christine Lester.

**4283 DECLARATIONS OF INTEREST**

The Chairman asked to receive any Declarations of Interest in accordance with the adopted Code of Conduct. None were given.

**4284 MINUTES**

The Minutes of the previous meeting, held on 30 August 2011, were approved as a correct record and signed as such.

**4285 GROUNDSMAN'S REPORT AND SITES UPDATE**

An allotment holder, John Wigmore, attended the meeting to put forward to the Council his suggestions for improving the allotment site. He listed a number of infringements to the tenancy agreement that he had noticed and asked that the Council look into these. Mr. Wigmore's concerns were noted and he was informed that the Council was in the process of reviewing the Tenancy Agreement. The Chairman of the Committee suggested that he visited the allotments and met with the allotment holders to ensure that standards were being maintained.

The Groundsman's report was considered and key matters discussed. These included the delivery of the Parish Truck and the need for an additional feed at the football pitches. The meeting with the Borough's Park Ranger at Blythewood was considered in more detail and it was agreed that the Clerk would obtain costings for the purchase of bat and owl boxes and native shrubs so that the site could be enhanced, whilst retaining it as a natural wetland wood.

The Chairman expressed his thanks to the Groundsman for his work at Victory Field, in advance of the opening of the adult fitness equipment that had taken place prior to the Leisure Committee.

**4286 PROJECTS UPDATE**

The Clerk reported on progress regarding the approved works programme. The next phase of the tree works had been completed at the cemetery and the new path was due to be laid by 7 October. The preparation for the re-surfacing of the multi-court at Victory Field had been completed and the allotments cleared. However, the approved contractor had not confirmed their intent to proceed with the playground re-surfacing at South Ascot and Victory Field. Therefore it was agreed that the Parish Council re-tender this set of works.

**4287 BUDGET 2011/2012**

The Clerk had drafted a preliminary list of capital projects for the budget year 2012/13. These were discussed and particular projects identified. The Chairman asked that a new Pavilion at Victory Field be added to the list and Councillor Jeffrey Yong suggested that the Groundsman's Storage Unit also be added to the list should it not be completed within the current financial year. The Clerk informed the meeting that no further progress had been made regarding the siting of the unit and Councillor Yong asked the Clerk to pursue this. It was agreed that this list be taken to full Council for their consideration.

The need for additional equipment for the Groundsman was also considered. After full discussion, it was agreed that the Committee recommend to full Council that a leaf collector and drag mat be purchased out of this year's budget, as they would be useful items for the forthcoming autumn and winter.

**4288 THE DIAMOND JUBILEE**

Suggestions for celebrating the Diamond Jubilee were considered, including a 'Picnic in the Park', the purchase of a clock for Sunninghill and the establishment of a Parish Citizenship award. It was agreed that these suggestions, and the associated budget, be put forward to full Council for their consideration.

**4289 VICTORY FIELD**

The Clerk reported that no further communication had been received from either the lawyers or the Charity Commission. She was asked to keep chasing and inform them that an urgent resolution to the outstanding legal matters was required, as the Pavilion at Victory Field needed alterations to make it compliant with current building standards. The Chairman informed the meeting of possible Section 106 funding for such a significant project at Victory Field.

**4290 OTHER BUSINESS**

No further matters to those minuted above were raised.

There being no further business, the Chairman closed the meeting at 8.25pm.

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Councillor Robert Ellison, Chairman